

# **Forward Plan**

## **August - November 2016**

***Ian Hudspeth***

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 4 July 2016*



**OXFORDSHIRE  
COUNTY COUNCIL**



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<i>Leader of the Council</i> Councillor Ian Hudspeth	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development; Districts Liaison
<i>Deputy Leader of the Council</i> Councillor Rodney Rose	Internal management; HR & industrial relations; strategic rail; fire control; emergency planning; flooding; policy co-ordination; fire & rescue; Trading Standards; equalities; localities; community cohesion; voluntary and community sector
<i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat	Adult Social Care
<i>Cabinet Member for Children, Education &amp; Families</i> Councillor Melinda Tilley	Education and Statutory Lead Member for Children's Services
<i>Cabinet Member for Environment</i> Councillor David Nimmo Smith	Highways & transport; minerals strategy; strategic waste & waste management; environment management
<i>Cabinet Member for Finance</i> Councillor Lawrie Stratford	Finance
<i>Cabinet Member for Local Government, Business, ICT &amp; Customer Services</i> Councillor Nick Carter	Local Government; Customer Services; Communications; ICT; support to SME's
<i>Cabinet Member for Property, Cultural &amp; Community Services</i> Councillor Lorraine Lindsay-Gale	Property; Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
<i>Cabinet Member for Public Health</i> Councillor Hilary Hibbert-Biles	Public Health

# The Forward Plan

## **CABINET MEMBER: LEADER OF THE COUNCIL**

### **KEY DECISIONS**

NIL

### **NON-KEY DECISIONS**

#### **Delegated Powers - July 2016**

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Legal Officer & Monitoring Officer  
*Contact:* Sue Whitehead, Principal Committee Officer Tel: 07393 001213  
Ref: 2016/021

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#### **Delegated Powers - October 2016**

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Legal Officer & Monitoring Officer  
*Contact:* Sue Whitehead, Principal Committee Officer Tel: 07393 001213  
Ref: 2016/050

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Business Management & Monitoring Report for Quarter 4 - 2015/16**

To note and seek agreement of the report.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Assistant Chief Finance Officer (Assurance)  
*Contact:* Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: (01865) 323875 Ref: 2016/020

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**Staffing Report - Quarter 1- 2016**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 20 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Human Resources Officer  
*Contact:* Sue Corrigan, County HR Manager Tel: (01865) 810280 Ref: 2016/041

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## **Draft Oxfordshire Fire & Rescue Service (OFRS) Community Risk Management Plan 2017-22**

To seek approval of the Draft OFRS Community Risk Management Plan 2017-22.

*Decision Maker and Target Date:* **Deputy Leader, 26 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Fire Officer  
*Contact:* Richard Smith, Group Manager, Strategic Risk & Assurance Team Tel: (01865) 855216 Ref: 2016/039

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## **Business Management & Monitoring Report for Quarter 1 - 2016/17**

To note and seek agreement of the report.

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Assistant Chief Finance Officer (Assurance)  
*Contact:* Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: (01865) 323875 Ref: 2016/049

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## **Staffing Report - Quarter 2 - 2016**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 22 November 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Human Resources Officer  
*Contact:* Sue Corrigan, County HR Manager Tel: (01865) 810280 Ref: 2016/060

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**CABINET MEMBER: ADULT SOCIAL CARE**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Report on the Impact of National Living Wage on Adult Social Care's Contracted Services**

To decide whether or not to apply a standard increase in payment rates to Adult Social Care providers from April 2016.

*Decision Maker and Target Date:* **Cabinet, 20 September 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 19/07/2016 to 20/09/2016. Reason: Further work required.

*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Care Providers  
*Report By:* Director for Adult Social Services  
*Contact:* Andrew Colling, Lead for Quality & Contracts (Joint Commissioning)  
Tel: (01865) 323682 Ref: 2016/042

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**CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES**

**KEY DECISIONS**

**Section 75 Pooled Budget for Children with Disabilities**

To seek approval to establish pooled budget arrangements for children with disabilities.

*Decision Maker and Target Date:* **Cabinet, 20 September 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 19/07/2016 to 20/09/2016. Reason: Further work required.

*Key Decision:* Yes - Affects more than one division and revenue expenditure > £500,000  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Director for Children's Services  
*Contact:* Sarah Breton, Strategic Commissioner - Childrens Tel: (01865) 323554  
Ref: 2016/053

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## **NON-KEY DECISIONS**

### **Review of Home to School Transport Arrangements for RAF Benson**

To confirm proposals resulting from a review of home to school transport arrangements for RAF Benson Primary School.

*Decision Maker and Target Date:* **Cabinet Member for Children, Education & Families, 11 July 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Wallingford School, Icknield Community College, RAF Benson School, RAF Benson and the parents of children attending RAF Benson School

*Report By:* Director for Children's Services

*Contact:* Neil Darlington, Admissions & Transport Services Manager Tel: (01865) 815844 Ref: 2016/051

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### **Business Case for the Future of Hill End - Oxfordshire County Council and Oxford University**

To seek confirmation that Oxfordshire County Council, in conjunction with Oxford University, will support proposals for new governance and management arrangements at Hill End.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**

*Reason for amendment (if any)* Decision due date for Cabinet changed from 28/06/2016 to 19/07/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Oxford University

*Report By:* Director for Children, Education & Families

*Contact:* Vikki Gledhill, Business Development & Change Manager Tel: (01865) 323476 Ref: 2016/028

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## **Draft Action Plan in Response to Joint Targeted Area Inspection (JTAI)**

To note and confirm the proposed response to the JTAI.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Director for Children's Services  
*Contact:* Hannah Farncombe, Deputy Director, Corporate Parenting & Safeguarding Tel: (01865) 815273 Ref: 2016/052

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## **Recommended Sponsor for New Secondary School in South West Bicester**

To formally agree on the County Council's preferred recommended sponsor for the new secondary school in South West Bicester.

*Decision Maker and Target Date:* **Cabinet Member for Children, Education & Families, 5 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Selection process for new schools sponsors completed.  
*Report By:* Director for Children's Services  
*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2016/062

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## **Revised Pupil Place Plan for Oxfordshire**

To formally approve the annual revision of Oxfordshire's Pupil Place Plan.

*Decision Maker and Target Date:* **Cabinet Member for Children, Education & Families, 5 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Advance consultation will take place with School Organisation Stakeholders Group and Headteachers across the county.  
*Report By:* Director for Children's Services  
*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2016/063

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## **Adopt Thames Valley**

To endorse Oxfordshire County Council's policy in response to proposals for possible regionalisation of the Adoption Service.

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Director for Children's Services  
*Contact:* Hannah Farncombe, Deputy Director, Corporate Parenting & Safeguarding Tel: (01865) 815273 Ref: 2016/068

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## **CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)**

### **KEY DECISIONS**

#### **Shortform Section 278 Highways Act 1980**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery  
*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/054

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#### **HS2 - Qualifying Authority Decision**

To seek approval.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 1 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery  
*Contact:* Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764 Ref: 2016/066

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## School Crossing Patrol Policy

To seek approval of a new policy.

*Decision Maker and Target Date:* **Cabinet, 20 September 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 21/07/2016 to Cabinet on 20/09/2016. Reason: Changed from Cabinet Member Decisions to Cabinet  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery  
*Contact:* Dariusz Seroczynski, Highways Network Manager Tel: (01865) 815629  
Ref: 2016/045

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## Major Highway Projects Approvals

To seek approval for Business Case relating to Major Highways Projects.

*Decision Maker and Target Date:* **Cabinet, 20 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than one division and revenue expenditure > £500,000  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Director for Environment & Economy  
*Contact:* Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764  
Ref: 2016/069

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## Internal Energy Management Strategy

To seek approval of the Internal Energy Management Strategy.

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 26/01/2016 to date 18/10/2016. Reason: Further work required.  
*Key Decision:* Yes - Affects more than one division and revenue expenditure > £500,000  
*Exempt Information:* None  
*Consultations:* Stakeholders  
*Report By:* Director for Environment & Economy  
*Contact:* Robin Rogers, Strategic Infrastructure & Planning Resources Manager  
Tel: 07789 923206  
Ref: 2015/106

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## **Household Waste Recycling Centre Management and Revised Waste Acceptance Policy**

To seek approval of the revised HWRC Waste Acceptance Policy and support to procure a new HWRC management contract (to start September 2017).

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than one division and revenue expenditure > £500,000  
*Exempt Information:* Yes - Category 3 - commercial sensitive information - Annex  
*Consultations:* Oxfordshire Residents, HWRC Users, District and Local Councils.  
*Report By:* Director for Environment & Economy  
*Contact:* Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867 Ref: 2016/067

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## **Science Vale Cycling Network Schemes**

To request the release of the remaining budget, in order to start construction.

*Decision Maker and Target Date:* **Cabinet, 22 November 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 20/09/2016 to 22/11/2016. Reason: Further work required.  
*Key Decision:* Yes - Affects more than one division and revenue expenditure > £500,000  
*Exempt Information:* None  
*Consultations:* Key Stakeholders and General Public.  
*Report By:* Director for Environment & Economy  
*Contact:* Marie Kanayan, Commercial Project Sponsor Tel: (01865) 815707 Ref: 2016/034

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## **Oxfordshire Minerals & Waste Local Plan - Core Strategy**

To seek approval of:

1. Proposed modifications to the Core Strategy for public consultation;
2. Revised Minerals & Waste Development Scheme;
3. Local Aggregate Assessment 2016

*Decision Maker and Target Date:* **Cabinet, 22 November 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Key Stakeholders and Local Residents.  
*Report By:* Director for Environment & Economy  
*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2016/070

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## **Oxfordshire Minerals & Waste Annual Monitoring Report 2016**

To seek agreement to the Minerals & Waste Annual Monitoring Report for 2015, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 24 November 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Minerals & waste Cabinet Advisory Group

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2016/061

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## ***NON-KEY DECISIONS***

### **Proposed Parking Restrictions (Double Yellow Lines) - Thames View, Abingdon**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 21 July 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/044

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## **Proposed 20mph Zone & Parking Restrictions (Double Yellow Lines) - Great Western Park, Didcot**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 21 July 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/043

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## **Oxford Ley Valley Proposed Controlled Parking Zone**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 21 July 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/057

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## **Proposed Amendments to Traffic, Access and Parking Restrictions - Westgate Development, Oxford**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 21 July 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 09/06/2016 to 21/07/2016. Reason: Item deferred from previous meeting.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/010

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## **Proposed Amendments to Traffic and Access Restrictions - Queen Street, Oxford**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 1 September 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/035

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## **Proposed Toucan Crossing - A423 Southam Road (Harwick Hill), Banbury**

To seek approval of the proposal.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 1 September 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/064

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## **Proposed Disabled Bay Changes in Cherwell, West Oxfordshire and Oxford City and Various Parking Changes on Development Sites**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 1 September 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/065

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## **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 13 October 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 21/07/2016 to 13/10/2016. Reason: To allow further time for consultation.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/080

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## **Proposed Puffin Crossing - Cumnor Hill**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 13 October 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 12/11/2015 to 13/10/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/115

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## **CABINET MEMBER: FINANCE**

### **KEY DECISIONS**

#### **Revised Medium Term Financial Plan 2017/18 - 2019/20**

To seek approval of the revised Medium Term Financial Plan 2017/18 – 2019/20 and the Efficiency Plan 2016/17 – 2019/20.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2016/047

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### **NON-KEY DECISIONS**

#### **2016/17 Financial Monitoring & Business Strategy Delivery Report - May 2016**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2016/018

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#### **Treasury Management 2015/16 Outturn**

To review Treasury Management activity in 2015/16 in accordance with the CIPFA code of practice.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Lewis Gosling, Financial Manager - Treasury Management Tel: (01865) 323988 Ref: 2016/019

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## **Service & Resource Planning Report - 2017/18 - September 2016**

To provide background and context to the service and resource planning process for 2017/18.

*Decision Maker and Target Date:* **Cabinet, 20 September 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2016/040

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## **2016/17 Financial Monitoring & Business Strategy Delivery Report - August 2016**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2016/048

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## **Treasury Management Mid Term Review (2016/17)**

To provide a mid term review of Treasury Management activity in 2016/17 in accordance with the CIPFA code of practice.

*Decision Maker and Target Date:* **Cabinet, 22 November 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Lewis Gosling, Financial Manager - Treasury Management Tel: (01865) 323988 Ref: 2016/059

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**CABINET MEMBER: LOCAL GOVERNMENT, BUSINESS, ICT & CUSTOMER SERVICES**

**KEY DECISIONS**

**Preliminary Findings of Grant Thornton's Independent Review of Local Government Structures in Oxfordshire**

The Cabinet are asked to discuss the report and agree any action to be taken in response to the findings.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Policy Officer

*Contact:* Amber Sparrowhawk, Senior Policy Officer Tel: (01865) 815212

Ref: 2016/056

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**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: PROPERTY, CULTURAL & COMMUNITY SERVICES**

**KEY DECISIONS**

**Revised Asset Transfer Policy**

To seek approval of the revised asset transfer policy.

*Decision Maker and Target Date:* **Cabinet Member for Property, Cultural & Community Services, 11 July 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Adrian Rowlands, Service Manager - Property & Procurement Tel: (01865) 323678

Ref: 2016/071

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**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: PUBLIC HEALTH**

**KEY DECISIONS**

**Director of Public Health Annual Report**

An Annual Report is a statutory duty of the Director of Public Health and it is a duty of the County Council to publish this report.

The Director of Public Health for Oxfordshire will present his Annual Report for 2015/16.

*Decision Maker and Target Date:* **Cabinet, 18 October 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Public Health

*Contact:* Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Ref: 2016/046

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**NON-KEY DECISIONS**

NIL

## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. July 2016 items included for ease of reference.*

### Cabinet - 19 July 2016

- **Delegated Powers - July 2016** 2016/021  
*Sue Whitehead, Principal Committee Officer Tel: 07393 001213*
- **Business Management & Monitoring Report for Quarter 4 - 2015/16** 2016/020  
*Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: (01865) 323875*
- **Business Case for the Future of Hill End - Oxfordshire County Council and Oxford University** 2016/028  
*Vikki Gledhill, Business Development & Change Manager Tel: (01865) 323476*
- **Draft Action Plan in Response to Joint Targeted Area Inspection (JTAI)** 2016/052  
*Hannah Farncombe, Deputy Director, Corporate Parenting & Safeguarding Tel: (01865) 815273*
- **Shortform Section 278 Highways Act 1980** 2016/054  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Revised Medium Term Financial Plan 2017/18 - 2019/20** 2016/047  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*
- **2016/17 Financial Monitoring & Business Strategy Delivery Report - May 2016** 2016/018  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*
- **Treasury Management 2015/16 Outturn** 2016/019  
*Lewis Gosling, Financial Manager - Treasury Management Tel: (01865) 323988*
- **Preliminary Findings of Grant Thornton's Independent Review of Local Government Structures in Oxfordshire** 2016/056  
*Amber Sparrowhawk, Senior Policy Officer Tel: (01865) 815212*

## Cabinet - 20 September 2016

- **Staffing Report - Quarter 1- 2016** 2016/041  
*Sue Corrigan, County HR Manager Tel: (01865) 810280*
- **Report on the Impact of National Living Wage on Adult Social Care's Contracted Services** 2016/042  
*Andrew Colling, Lead for Quality & Contracts (Joint Commissioning) Tel: (01865) 323682*
- **Section 75 Pooled Budget for Children with Disabilities** 2016/053  
*Sarah Breton, Strategic Commissioner - Childrens Tel: (01865) 323554*
- **School Crossing Patrol Policy** 2016/045  
*Dariusz Seroczynski, Highways Network Manager Tel: (01865) 815629*
- **Major Highway Projects Approvals** 2016/069  
*Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764*
- **Service & Resource Planning Report - 2017/18 - September 2016** 2016/040  
*Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995*

## Cabinet - 18 October 2016

- **Delegated Powers - October 2016** 2016/050  
*Sue Whitehead, Principal Committee Officer Tel: 07393 001213*
- **Business Management & Monitoring Report for Quarter 1 - 2016/17** 2016/049  
*Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: (01865) 323875*
- **Adopt Thames Valley** 2016/068  
*Hannah Farncombe, Deputy Director, Corporate Parenting & Safeguarding Tel: (01865) 815273*
- **Internal Energy Management Strategy** 2015/106  
*Robin Rogers, Strategic Infrastructure & Planning Resources Manager Tel: 07789 923206*
- **Household Waste Recycling Centre Management and Revised Waste Acceptance Policy** 2016/067  
*Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867*

## The Forward Plan

- **2016/17 Financial Monitoring & Business Strategy Delivery Report - August 2016** 2016/048  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*
- **Director of Public Health Annual Report** 2016/046  
*Alan Rouse, Business & Planning Manager Tel: (01865) 328603*

### Cabinet - 22 November 2016

- **Staffing Report - Quarter 2 - 2016** 2016/060  
*Sue Corrigan, County HR Manager Tel: (01865) 810280*
- **Science Vale Cycling Network Schemes** 2016/034  
*Marie Kanayan, Commercial Project Sponsor Tel: (01865) 815707*
- **Oxfordshire Minerals & Waste Local Plan - Core Strategy** 2016/070  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*
- **Treasury Management Mid Term Review (2016/17)** 2016/059  
*Lewis Gosling, Financial Manager - Treasury Management Tel: (01865) 323988*

### Deputy Leader - 26 September 2016

- **Draft Oxfordshire Fire & Rescue Service (OFRS) Community Risk Management Plan 2017-22** 2016/039  
*Richard Smith, Group Manager, Strategic Risk & Assurance Team Tel: (01865) 855216*

### Cabinet Member for Children, Education & Families - 11 July 2016

- **Review of Home to School Transport Arrangements for RAF Benson** 2016/051  
*Neil Darlington, Admissions & Transport Services Manager Tel: (01865) 815844*



## Cabinet Member for Children, Education & Families - 5 September 2016

- **Recommended Sponsor for New Secondary School in South West Bicester** 2016/062  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*
- **Revised Pupil Place Plan for Oxfordshire** 2016/063  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*

## Cabinet Member for Environment - 21 July 2016

- **Proposed Parking Restrictions (Double Yellow Lines) - Thames View, Abingdon** 2016/044  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed 20mph Zone & Parking Restrictions (Double Yellow Lines) - Great Western Park, Didcot** 2016/043  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Oxford Ley Valley Proposed Controlled Parking Zone** 2016/057  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Amendments to Traffic, Access and Parking Restrictions - Westgate Development, Oxford** 2016/010  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

## Cabinet Member for Environment - 1 September 2016

- **HS2 - Qualifying Authority Decision** 2016/066  
*Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764*
- **Proposed Amendments to Traffic and Access Restrictions - Queen Street, Oxford** 2016/035  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Toucan Crossing - A423 Southam Road (Harwick Hill), Banbury** 2016/064  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

## The Forward Plan

- **Proposed Disabled Bay Changes in Cherwell, West Oxfordshire and Oxford City and Various Parking Changes on Development Sites** 2016/065  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

### **Cabinet Member for Environment - 13 October 2016**

- **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley** 2015/080  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Puffin Crossing - Cumnor Hill** 2014/115  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

### **Cabinet Member for Environment - 24 November 2016**

- **Oxfordshire Minerals & Waste Annual Monitoring Report 2016** 2016/061  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*

### **Cabinet Member for Property, Cultural & Community Services - 11 July 2016**

- **Revised Asset Transfer Policy** 2016/071  
*Adrian Rowlands, Service Manager - Property & Procurement Tel: (01865) 323678*